

# Crafton Hills College

Date: **December 6, 2013**

Time: 12:00 – 1:00 p.m.

## Professional Development **Minutes**

Location: **CL-218**

The mission of the Crafton Hills College Professional Development Committee (PDC) is to provide and support professional development activities and opportunities for all staff to acquire the knowledge and skills to better serve students and the community.

### Educational Master Plan Strategic Directions

<p><b>1. Student Access and Success</b> Student success in courses and programs is the top institutional priority. The quality and quantity of programs and services are sufficient to assure students the opportunity for success at CHC.</p>	<p><b>2. Inclusiveness</b> The college and its structures and processes are characterized by inclusiveness, openness to input, and respect for diverse opinions among individual students, employees, groups, and organizations.</p>
<p><b>3. Best Practices for Teaching and Learning</b> Innovative and effective practices are used throughout the college to facilitate authentic learning. Learning how to learn empowers students and employees to succeed.</p>	<p><b>4. Enrollment Management</b> Enrollment management is an ongoing information-driven process of balancing student and community needs with available funding and facilities.</p>
<p><b>5. Community Value</b> The college identifies and serves key community needs and promotes itself as a community asset. The community values the college's contributions, and views the college as a community asset. The college is actively engaged in the surrounding community.</p>	<p><b>6. Effective, Efficient and Transparent Processes</b> All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined, and characterized by effective communication among all applicable parties.</p>
<p><b>7. Organizational Development</b> The college continuously improves as an organization through: 1) The development of faculty, staff, managers, and students; 2) Managing change; 3) Capacity enhancement; 4) Adherence to high standards; 5) Application of research findings; and 6) Recruitment and hiring of high-quality employees.</p>	<p><b>8. Effective Resource Use and Development</b> Existing resources are effectively maintained and used. The college actively seeks, advocates for, and acquires additional resources including, but not limited to, funding, personnel, facilities, technology, and other infrastructure.</p>

#### Members –

<input checked="" type="checkbox"/> Breanna Andrews	<input checked="" type="checkbox"/> Luis Mondragon	<input checked="" type="checkbox"/> Tina Gimple
<input type="checkbox"/> Elizabeth Langenfeld	<input checked="" type="checkbox"/> Karen Childers	<input checked="" type="checkbox"/> Sam Truong
<input type="checkbox"/> Daniel Bahner	<input checked="" type="checkbox"/> Kristin Garcia	<input type="checkbox"/> Rick Hogrefe (co-chair)
<input checked="" type="checkbox"/> Lynn Lowe	<input checked="" type="checkbox"/> Robert Crise	<input checked="" type="checkbox"/> Jim Urbanovich
<input checked="" type="checkbox"/> Robert Brown (co-chair)	<input type="checkbox"/> Karen Peterson (co-chair)	<input checked="" type="checkbox"/> Marina Kozanova

#### Guests:

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting To Order	12:04pm	
1. Approval of Minutes (Nov. 15, 2013)	APPROVED	
2. Professional Development Survey Handouts (Rick)	<ul style="list-style-type: none"> <li>Tuesday Dec. 10 – Blackboard Grade Center Basics (LRC 110): Robert Brown</li> </ul>	Robert Brown will take evaluations
3. Spring Prof. Dev. Program Guide	<ul style="list-style-type: none"> <li>Update on workshop dates/times/descriptions                             <ul style="list-style-type: none"> <li>Most recent copy of the professional development booklet was shown</li> </ul> </li> </ul>	<b>Send all information for spring prof dev. booklet by Wed. Dec. 11th</b>
4. The 6 <sup>th</sup> Annual Soup-a-palooza	<ul style="list-style-type: none"> <li>January 31 (fifth Friday) 11:30 – 1:30, LRC 226</li> </ul>	All members contact Robert Crise with soup donations.

5. January 10 <sup>th</sup> In-service Day	Administration will take the workshop blocks. PDC is not planning anything for this event.	
6. Other Issues/Concerns	Classified Senate week will be June 9-12	<a href="#">Robert Brown: Add to professional development booklet</a>
Adjourn	12:27pm	Next Meeting: January 17, 2014 in room CL-218
<b>Mission Statement</b> To advance the education and success of students in a quality learning environment.	<b>Vision Statement</b> To be the premier community college for public safety and health services careers and transfer preparation.	<b>Institutional Values</b> creativity, inclusiveness, excellence, and learning-centeredness.